

Minutes of the District of Columbia Education Research Collaborative Meeting 6

December 7th, 2022

The District of Columbia Education Research Collaborative (Collaborative) held a meeting on Tuesday, December 7th, 2022, over Zoom. Collaborative Executive Director Josephine Bias Robinson, Advisory Committee members Jennifer Comey and Chair Jasmine Brann, and Research Director Dara Shaw were presenters.

- I. Call to Order (6:02pm)**
- II. Welcome**
- III. Announcement of a Quorum**
 - Interim Chair Jasmine Brann called the meeting to order at 6:02 pm. 13 of the 20 members were present, constituting a quorum at 6:02pm.
- IV. Chairperson's Welcome**
 - Interim Chair Brann recognizes the work of the collaborative over the past year as we reach the end of the year and thanks members for their engagement with the collaborative.
- V. Membership Process Update + vote**
 - Presentation on updated membership process based on feedback from the October collaborative meeting. Presentation covered criteria for institutional and non-institutional members and the updated non-institutional vacancy process.
 - Jennifer Comey motioned to approved Membership process, and Elizabeth Torres seconded. Motion passed unanimously.
- VI. Research Agenda update + vote**
 - Discussed purpose and process of research agenda, reviewed the seven focus areas, and shared summary of public comments.
 - Denise Forte motioned to approve Research Agenda and Jennifer Comey seconded. motion carried unanimously.
- VII. Executive director update and next steps**
 - Congratulated members on passing research agenda and began conversation on next steps, including project development.
 - Advisory Committee members' roles in projects include seeing each project in early stages of analysis and giving feedback on final results prior to public release. Advisory committee members are encouraged to approach Collaborative staff with needs and ideas.
 - In the upcoming calendar year there will be a minimum of 6 public advisory committee meetings and additional subcommittee work (Governance, Equity and Access, and Membership and Meetings). Research Council and Advisory Committee will split for some meetings.
 - Welcomed new members to Collaborative and thanked departing members for their time and commitment over the past year.
- VIII. Message from the Chair**
 - Happy holidays!
- IX. Adjournment**

- Meeting adjourned at 7:10 pm.